

The Oasis Animal Sanctuary, Inc.
EIN: 22-3810323
For the Calendar year 2017

Notes to the Financial Statements

- 1) The mission of The Oasis Animal Sanctuary, Inc. ("Oasis") is to alleviate the suffering of abandoned, stray, abused and neglected companion animals, horses, and other pets in southern New Jersey. Oasis is committed to serving the public by administering its *Five Initiatives*, which define the organization:
 - Oasis is about hope, healing and second chances. The first initiative is to routinely transfer those adoptable animals scheduled for euthanasia at other local shelters to Oasis for the purpose of rehabilitating and marketing to adoptive or foster families, service groups, or breed-specific organizations. Animals from the general population are also accepted.
 - Oasis is dedicated to helping relieve animal suffering by attacking its root cause, overpopulation. Our second initiative is a spay and neuter assistance program for people who need financial assistance with having their pet(s) sterilized. A second tier in this initiative provides that companion animals leaving our care will be sterilized prior to their departure, to ensure that they will not reproduce.
 - In order to prevent abuse and suffering, the public must be made aware of its presence and be educated in how to break its destructive cycle. Our third initiative is an education program that will be taken to schools and community gatherings, to enlighten the public on the plight of homeless pets, how to care for companion animals, and the benefits of pet sterilization.
 - The Oasis founders find equine neglect and abuse abominable, and are concerned with the plight of other farm animals living in the most inhumane conditions. Our fourth initiative is to work with local animal welfare agencies that legally confiscate these creatures, providing a safe haven until legal ownership can be relinquished.
 - Oasis wishes to accept those animals that have endured inhumane living conditions and survived to tell the tale. The fifth initiative is to provide a permanent, loving home to as many as possible, for those too old, sick, or traumatized to be adopted, fostered, or relocated.

- 2) Oasis primarily has three major Programs: the Sterilization Assistance Program, Animal Care, & the Adoption/Foster/Relocate Program. (The Animal Care and A/F/R Programs are intimately intertwined and cannot be split for purposes of reporting.) Expenses are categorized specifically for the Sterilization Assistance Program, Animal Care & A/F/R, general operating expense, and Property & Equipment. Payroll however, is allocated between operating expense and Animal Care & A/F/R. In 2016, the ratio was changed from 25% and 75% respectively, to 10% and 90%. This is due to the increased amount of time the two full-time employees are dedicating to direct animal care and farm work.
 - The Sterilization Assistance Program humanely reduces unwanted animal populations through spay and neuter surgeries. 229 animals participated in the program in 2017, most of whom were sterilized before year end. From the program's inception in 2002 until 12/31/17, 6,410 animals were spayed or neutered, effectively and humanely preventing the births of tens of thousands of homeless or unwanted animals. The program has 9 participating vet hospitals and clinics, and Oasis pays the actual (reduced cost) surgery invoices. Revenue for this Program in 2017 totals \$15,285 and consists of \$4,600 in net grants, \$3,075 in individual contributions, and \$7,610 of co-pay fees. Expenses totaled \$18,281 all of which represents payments to our participating vet hospitals performing the actual surgeries. Expenses incurred in excess of the income were paid from the company's operating account.

- The Animal Care and the Adoption/Foster/Relocate (A/F/R) Programs are the main endeavors of the organization, and most of the money used for them comes in through the general account. The combined Program is run at the facility, although there are still some foster homes in use. In 2017, \$37,136 was specifically donated via individuals for animal care. In 2017, 31 animals were surrendered to Oasis, including 3 very old equines and a number of ill animals. In all, Oasis has cared for 606 animals - many of them via foster homes, because Oasis had no facility of its own until May 29, 2015. At the end of 2017, 28 were still with us, 12 of which are "permanent residents" as they have been too traumatized or are too disabled to be adopted out. Oasis has taken in many species of animals over the years, including dogs, cats, horses (from drafts to ponies), a donkey, ducks, guinea pigs, snakes, hamsters, turtles a domestic turkey, ferrets, a rooster, and goats. The program provides healthy nutrition, excellent vet care, and socialization with others of their species as well as with humans. We provide a non-caged environment for as many animals as we can to reduce stress and illness; and we do not euthanize any animal for any reason except end-of-life suffering for which we can offer no other relief. Note that Oasis cannot accept wildlife in its programs as no one on staff has a NJ State rehabilitator's license.
- 3) Oasis was incorporated on June 19, 2001, and received its 501(c)(3) advanced ruling status from IRS on November 20, 2001. The advanced ruling period expired on December 31, 2005, and Oasis had 90 days in which to apply for its final determination. IRS approved the 501(c)(3) Final Determination application on February 14, 2006. An updated Final Determination letter was received in 2017.
- 4) The Board of Trustees consist of:
- Pamela Brighton – Co-founder, President & CEO
 - Phyllis Van De Weghe – Co-Founder; Vice President & CFO; Treasurer
 - Mary Johnson – Trustee
 - Dr. Melissa DeAntonio – Trustee
 - Dawn Lucas – Trustee

None of the Board members are compensated for their work as a Board member. However, Pamela Brighton is a full time employee of the Company with an annual salary of \$22,840. Her position as an employee is Director of Animal Care. This salary is not considered compensation for her position as President & CEO.

Oasis must have a minimum of 5 Board members, and may have up to 7. Their tenure is typically 7 years, although some members have stayed on past the 7 year period. The Executive Board (President/CEO & Vice President /CFO) have 3 votes each to all other trustee's 1 vote.

- 5) While Oasis has no mortgage on its property, the Company does have a Line of Credit (LOC) for \$100,000 through Newfield National Bank. Collateral for the LOC is the farm itself. The Fair Market Value of the farm is not known at this time; however, it was purchased in May 2015 for \$385,000. The LOC origination date is 9/21/17 and its maturity date is 9/21/18. Two distributions were taken from the LOC in 2017 totaling \$30,000. The Note contains a variable interest rate; currently Oasis is paying only the interest due every month. The average monthly interest payment is \$110; only 3 payments were necessary in 2017. Oasis intends to roll over the Loan at maturity.
- 6) In 2017, the cat cottage renovation project commenced. Oasis hired Westfield Architects and paid them \$3,296 for blue prints and design of the structure, and paid Precision Remodeling Group \$10,910 in late December for a deposit on the work and for materials. The construction had not started by the end of 2017. These expense figures were not considered part of the normal operating expenses and are not reflected in the expense figures in the Income Statement. However, Oasis took a distribution from its Line of Credit at Newfield Bank for \$30,000 to cover these and other expenses. The distribution is reflected in Accounts Payable on the Balance Sheet.

- 7) Because animals may require round-the-clock care, and also to provide security for both the facility and the animals, Oasis has provided a married couple with 2 private rooms and bath within the main farmhouse. They pay an annual lease payment of \$1 per year, and contribute \$200 per month towards utilities. The two rooms and bath are on the second floor and have a private entrance within the farmhouse; the couple shares the kitchen downstairs as well as the laundry facilities. The lease is on an annual basis, beginning August 1st of every year.
- 8) Included in income are the following pledged assets:
- J. Bradley \$10,000 from an inheritance (estate settlement in final stages as of 12/31/17)
 - S. Geers \$3,000 stock donation (transfer not completed as of 12/31/17)
 - Bissell Foundation grant approved for \$4,250 but not distributed as of 12/31/17
 - Gloucester County Clean-Up grant \$500 (work performed in November 2017 but payment not received as of 12/31/17)
- 9) Non-cash donations in 2017 consist of \$1,421 allocated to Program expense for animal feed and supplies, and \$417 allocated to Operating expense for office supplies and website maintenance, for a total of \$1,838.
- 10) Grants received in 2017:
- 01/06/17 \$2,000 Dorothy Zimmerman Foundation (for 2016)
 - 10/31/17 \$3000 M. Edward Morris Foundation
 - 12/29/17 \$4,000 J. Robert Nonemaker Foundation for Small Animals, Inc.
 - 12/31/17 \$2,000 Dorothy Zimmerman Foundation (for 2017)
 - \$4,250 Bissell Foundation (approved in December 2017; received grant on 1/6/2018)
- 11) Donated non-cash items that are not material are not capitalized. Large items purchased are capitalized based on guidance from the IRS Master Tax Guide's section on Depreciation. Items are depreciated under MACRS. Non-cash donated items valued at more than \$1,000 are capitalized. Valuations are usually determined by comparable sales either on the internet or brick and mortar stores.
- 12) The Board of Trustees meets every month for an overview of the Company's financial position as well as discussions on the current and future events of the Company. The Board meets the first Wednesday evening of every month, as per the By-Laws. Minutes of the meetings are written by the Executive Secretary and disseminated to the Board members prior to the next meeting in order that they may be approved and seconded at the current meeting. At every meeting a Treasurer's report is presented and discussed. A monthly cash flow report as well as other spreadsheets for income and expense are brought to every meeting for full disclosure to any Board member.
- 13) For simplicity's sake, the Company's books are kept on the cash basis during the year and are converted to the accrual basis at the end of the year for reporting purposes. The Company does not produce interim Financial Statements.